

BT PLC
Correspondence Centre
Durham
DH98 1BT

My home address is:

Today's date:

I'd like to cancel my account.

Dear Sir/Madam,

I'm writing to let you know I want to end my contract with BT for the following products:

- TV
- Broadband
- Phone package (my landline number is)

Sorry for the bad news. But after a bit of thought I've decided to move on and get everything I need from another supplier. You'll find my details below.

My account number is: _____

I'd be really grateful if you could cancel my services from today's date and let me know that everything's been taken care of as soon as you can.

Yours faithfully,